

**Bear Creek High School Community Foundation**  
**Meeting Minutes**  
**12/07/2009**

**Attendance:** Mary Lauer, Lori Nelson, Lynn Torr, Sharon Lubieniecki, Kay Newcomer, Jim Romero, Dawn Peterson, and Joanna Braun.

**Agenda Items:**

**Financial:** Jim provided P&L reports as of 12/07/09. We still owe the Ambassadors \$2300 which is due 03/10/09, Jim to pay after the first of the year. Our bank balance is approx 24K. Jim spoke to the group regarding paypal, he has the information to get it set up on the website. Lori is to set up a meeting with Jim Williams to accommodate the paypal link.

**Harlem Ambassadors Basketball Event:** The majority of the meeting was spent discussing the upcoming basketball event slated for March 13, 2010. Based off of the Ambassadors guidelines, the following were assigned to each person for their specific role in the event:

Promotions/Public Relations: Lori Nelson/Jane Dvorak JKD & Co. -Lori to work with Jane in getting the necessary PR out to the news stations, paper & radio. Lori to contact BCJSA to update their website for the event and send press release documents to Jane for her to attend the next meeting.

Tickets: Jim Romero -The group agreed ticket prices would be 8.00/adults and 5.00/students, kids under 4 are free. Volunteers and only players are free, their family's will have to pay for ticket admissions. 1,000 paper tickets were determined to be enough for the event, as Jim will work with Terri Girard on setting up PAYPAL on the website for presale tickets.

Challenging Team: Dawn Peterson/Kerry Ross-Dawn to work with Kerry in finalizing a team & set up practice schedule with Lyn Torr. Team name was discussed, will finalize at next meeting.

Presentation Guidelines/Insurance: Kay Newcomer/Lyn Torr-Liability insurance was agreed to be purchased for \$35 through the ambassadors, Kay to submit paperwork. Kay and Lyn to find a hotel and transportation for Ambassador player requests.

Concessions & Post Game meal: Joanna Braun/Sharon Lubieniecki- To organize the concessions and meal requirements for after the game. Lyn might have a contact for food afterward, will follow up with the group after the first of the year. If unable, Joanne will work on getting chicken breast & pasta for meal.

Tips for raising additional funds: Joe Gomez/Sharon Lubieniecki- Items for additional raffle sales.

The group was asked to help at the Thursday, January 14 – 8<sup>th</sup> Grade night, committee members to inform incoming parents of foundation and promote the Amassadors game. Friday, January 22, - Future Bear night basketball game, committee members to get flyers out for Harlem Ambassadors event. A flyer will need to be created by the next meeting for this event.

**Next Meeting:** Monday January 11<sup>th</sup>, 4:15pm, BCHS Main Office.

**BCHSCF - UPCOMING DATES TO REMEMBER:**

Monday, January 11 – BCHSCF Board Meeting 4:15pm

Thursday, January 14 – 8<sup>th</sup> Grade night, committee members to inform incoming parents of foundation.

Friday, January 22, - Future Bear night basketball game. Committee members to get flyers out for Harlem Ambassadors event

Monday, February 8 – BCHSCF Board Meeting 4:15pm

Monday, March 8 – BCHSCF Board Meeting 4:15pm

Saturday, March 13 – Harlem Ambassadors Basketball event

Monday, April 12 – BCHSCF Board Meeting 4:15pm

Monday, May 10 – BCHSCF Board Meeting 4:15pm